

MINUTES OF JULY 8th, 1921.

The Board of Public Works met at the office of the Board of Public Works, Union Trust Building, Baltimore, on Friday, July 8th, at 5 o'clock p. m.

Present:

Albert C. Ritchie, Governor,
E. Brooke Lee, Comptroller.

The minutes of the meeting of June 16th were read and approved.

The Secretary submitted the following letter sent to him by Messrs. Smith and May, Architects in charge of the construction for the Maryland Industrial Training School for Girls:

June 18th, 1921.

Messrs. Smith and May, Architects,
Calvert Building,
Baltimore, Maryland.

Gentlemen:-

As verbally stated to you, when the bids for the artesian well at the Industrial School for Girls were received, it was found that the bid of Mr. Clarke Hoshall was named on the proposal sheet, but was accompanied by a letter modifying the figures of the proposal sheet.

In tabulating the figures of this bid and forwarding them to you under date of June 10th, I interpreted the Hoshall bid as it seemed correct to me, and upon your instructions that the Board of Public Works had advised the contract be awarded to the lower bidder, I requested Mr. Hoshall to come to the office to take up the details of the contract.

Upon beginning to discuss these with him, I found that his interpretation of his letter and bid were at variance with my own understanding, and that the prices which he would require per foot of depth of the well would be considerably more than that of the other bid named by G. Edgar Harr.

I accordingly, acting upon your instructions, that the work must unquestionable be awarded to the low bidder, communicated with Mr. Harr and had him visit my office at which time he made clear that his bid was fully in accordance with the specification, and I, therefore, as you requested advised him that the contract would be awarded to him. This has so been done, and a letter was addressed to him under date of June 14th advising him that formal contract would be drawn within the next few days.

Very truly yours,

(Signed) C. L. Reeder.

The action of the architect in the above matter was approved.

The Secretary presented the application of Miss Mollie B. Steinberg, for permission to place a cigar stand in the lobby of the building occupied by the Motor Vehicle Commissioner. The application was denied.

The Secretary submitted the following vouchers received from Henry P. Hopkins, on account of work for the hospital for the Criminal Insane:

June 30, 1921.

Mr. Henry P. Hopkins,

Dear Sir:

We hereby make application for a payment in the amount of

\$11390.00 on account of contract for the erection of Psychopathic Hospital for Criminals, Spring Grove, Md., as follows:

Bond	860.00
Excavation	1100.00
Drain tile and gravel fill	75.00
Waterproofing	150.00
Concrete work	2000.00
Brick work	8750.00
Steel and iron work	300.00
Guards	425.00
Mill work	1750.00
Carpenter work and foreman	600.00
Nails	50.00
Sundries	100.00
Total value of materials and labor in place to date	16160.00
Retain 15%	2424.00
	<u>13736.00</u>
June 13, 1921, By cash	2346.00
Amount of this requisition	<u>11390.00</u>

Yours respectfully

HICKS, TASE & NORRIS, Inc.,
Wm. B. Norris.

July 1st, 1921.

State Lunacy Commission,

To:- Van R. P. Saxe

I hereby make application for payment of \$140.00 for work in connection with 1st floor at Psychopathic Hospital for Criminal Insane for which Mr. Henry P. Hopkins is architect.

Total amount of agreement	\$840.00
Received cash to date	420.00
Balance	<u>\$420.00</u>
Present requisition	140.00
Balance	<u>\$280.00</u>

The Secretary's action in issuing two checks, one for \$11390.00 and the other for \$140.00, in accordance with the above vouchers was approved.

The bill of the Purchasing Agent for additional rent of \$90.42 for the month of July was approved, and the Secretary was directed to pay same out of the appropriation for rent, it being understood that the contribution from the Board of Public Works to the Central Purchasing Bureau in the future shall be \$257.08 monthly.

The Secretary presented the bill of Messrs. Smith and May for \$5,277.82 for services in connection with the plans and specifications for the construction at the Montrose property of the Maryland Industrial Training School for Girls. The Secretary was authorized to pay the sum of \$3,580.18 of the bill, omitting the item for \$1,697.64. The Secretary wrote the following letter to Messrs. Smith and May explaining the action of the Board:

July 8th, 1921.

Messrs. Smith & May,
Calvert Building,
Baltimore, Maryland.

Gentlemen:

The Board of Public Works is in receipt of your bill for the first payment on account of professional services rendered in connection with the construction work at Montrose Farm for the Maryland Industrial Training School for Girls.

Your bill contains three items, one for \$3,330.18, which represents three-fifths of 6% of the value of the work authorized; one for \$1,697.64, which represents payment for services in connection with drawings and specifications for construction which has not been authorized and may be abandoned altogether; and one item for \$250.00 for the general development plan.

There seems to be some difference of opinion as to whether the second item above referred to, - the one amounting to \$1,697.64 - is due. Because of this and circumstances which make it necessary to conserve the amount of funds available for this purpose, the Governor has authorized me to pay the first and third items and to omit the second item for the present.

I therefore enclose you the check of the Board of Public Works for \$3,580.18.

Very truly yours,

(Signed) Philip B. Perlman,

Secretary of State.

The Board approved the arrangement made by the Comptroller for the leasing space for the State Tobacco Inspector from the McCormick Warehouse Company. The terms of the lease are contained in the following letter written to the McCormick Warehouse Company by the Comptroller:

Baltimore, Maryland.
July 8th, 1921.

Mr. Norman C. Settle, General Manager,
McCormick Warehouse Company,
McCormick Building,
Baltimore, Maryland..

Dear Mr. Settle:-

Following the inspection of your warehouse, today, by the State Tobacco Inspector and myself, I reported favorably to the Board of Public Works on your proposition as outlined in your letter of June 29th, 1921.

At the meeting of the Board of Public Works, held this afternoon, your offer as made in your letter of June 29th, and as enlarged orally to me this afternoon, is accepted on behalf of the State of Maryland. To restate this offer, as the Board understands it, the McCormick Warehouse Company will lease to the State of Maryland for the storage of tobacco, the entire ninth floor of the McCormick Warehouse at light and Barre Streets at the rate of sixty cents per square foot per annum. In addition to this space, you today told me, that you would be able to lease the State sufficient space on two of the lower floors to total 25,000 square feet, which additional space is to be leased by the State at the same rate of sixty cents per square foot per annum.

As per the terms of your letter of June 29th, the space is to be accepted by the State as follows: (1) 25,000 square feet on the ninth floor, as of July 9th; (2) 25,000 square feet of the remaining ninth floor space, on July 25th; (3) the remaining 25,000 square feet on August 10th.

It will be satisfactory to the State to pay the rent monthly in advance, except that the initial payment cannot be made before the latter part of next week, because the State check in payment will have to be forwarded to State Treasurer, John M. Dennis,

who is at present out of town, for his signature.

It is also understood that the State has at the end of six months, the option of releasing any part of the space leased with a refund of four cents per square foot per month on such space released.

Very truly yours,

(Signed) E. Brooke Lee,
Comptroller.

The Secretary was authorized to pay the balance of the bill due The Advertiser amounting to \$174.50 for printing the Maryland Manual, out of the Contingent Fund of the Board of Public Works.

The Governor submitted the following letter from John N. Mackall, Chairman of the State Roads Commission:

July 6th, 1921.

Hon. Albert C. Ritchie,
Governor of Maryland,
Annapolis, Md.

My dear Governor:-

We have completed the work at the Maryland School for Boys and paid the contractor the final estimate, and after paying the premium on the bond, and for some additional pipe, we have a balance of \$240.69. The appearance of the property and the stability of the road would be considerably enhanced if some planting could be done along the roadside. Senator Perkins advises me that the matter has been discussed at the meeting of the Board of the Maryland School for Boys, and they desire that this be done. I am writing to ascertain if it will be satisfactory to you and the Board of Public Works to spend this additional appropriation for this planting along the roadside. My idea was to use the entire amount for the purchase of trees and shrubbery, and the institution will plant it at their expense.

Very truly yours,

(Signed) J. N. Mackall,

Chairman.

The Board approved the action of the Governor in authorizing Mr. Mackall to use the balance of \$240.96 for the purpose above specified.

The Board approved the payment of the following bills by the Secretary:

June 18th, 1921.

Contingent Fund:

To Philip B. Perlman, Secretary of State for advances on State toll calls from September 1920 to and including April 1921, as per statement herewith-----	30.65
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Insurance:

To McComas, Kroh, Insley Co., Inc., Baltimore, premiums on State House Insurance,		
151864, Agricultural -----	200.00	
85556, Security -----	300.00	500.00

7-8-21

June 25th, 1921.

Salary:

To Philip B. Perlman, Secretary to Board,
for June, ----- 125.00

Rent of Baltimore Offices for July:

Board of Public Works -----	231.25	
State Auditor -----	105.82	
Banking Commissioner -----	169.58	
Board of State Aid & Charities-----	105.82	
Advisory Board of Parole -----	75.00	
State Plumbing Board -----	50.00	
State Board of Health -----	125.00	
Central Purchasing Bureau -----	166.66	
Mental Deficiency Bureau, (for June and July) -----	122.50	1,151.53

Contingent Fund:

To Tripure Water Co., for May and June -----	4.00	
American Ice Company, for May	2.60	
C. & P. Telephone Co., (St. P. 4300)		
June rent -----	5.00	
Additional May Messages (536) -	19.08	
Toll service for May -----	35.90	
Union Trust Co. local telephone May -----	36.90	
Baltimore Towel Supply Co., for June -----	5.15	108.68

State Office Supplies, deficiency:

To Line-A-Time Manufacturing Co. Rochester, N. Y.,		
3 Line-A-Time machines @ \$14.00	42.00	
Less 2% discount, -----	.84	41.16
To L. J. Cowie & Co., Washing- ton, D. C.,		
6 boxes carbon paper -----	15.00	
1 doz. Underwood ribbons -----	9.00	24.00

June 28th, 1921.

State Office Supplies:

To Union Trust Company of Mary-
land, Baltimore, Md. Fan service for
June, Room 602, 3 fans at \$1.50 each 4.50

July 1st, 1921.

State and Office Supplies, Deficiency:

To Meyer & Thalheimer, Balti- more, Maryland,		
1 #200 All steel safe -----	152.00	
2 plain shelves for same -----	5.40	
1 locker with shelf -----	21.35	
1 section with lock -----	29.25	208.00
To Union Trust Company, Balti- more, Maryland.		
1-12" electric fan -----		34.00

July 7th, 1921.

Insurance:

To Meeker & O'Donnell, Maryland Trust Bldg., Baltimore, Md.,		
Insurance on Court of Appeals Building -----	178.62	
Insurance on Tuberculosis Sanatorium -----	105.00	
To W.S.Gordy, Jr., Salisbury, Maryland, insurance on Ocean City School Building -----	290.00	

To Riggs, Rossmann & Hunter, Inc., 129
E. Redwood St., Baltimore,
Insurance on House of Correction ----- 283.87 857.49

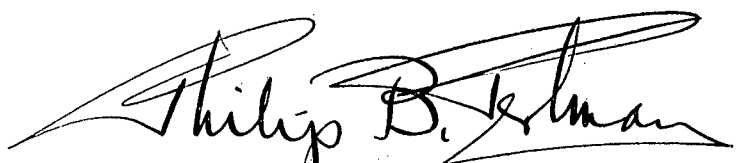
Water for Public Buildings:

To Annapolis Water Co., Annapolis,
Maryland,
Water for public buildings to July
1, 1921 ----- 176.65

Contingent Fund:

To Central Savings Bank of Baltimore,
Maryland, Interest on Maryland School for
Boys mortgage, for six months ending July
6, 1921 ----- 225.00

There being no further business the meeting adjourned.


Secretary to the Board.